



INFORMATION HANDBOOK

Prep - Year 6



Eagle Junction State School

Table of Contents

Welcome to our school	1
School Charter	2
School Strategic Plan	5
Enrolment	5
Policies and Procedures	6
Student Support Services	9
School Organisation	10
Invoices and Payments	16
Health and Safety and Student Wellbeing	18
Communication	21
Parent / Carer Involvement.....	24
Curriculum	25
Health and Physical Education (HPE)	27
Digital Resources	29
Assessment and Reporting	29
Excursions, Camps & Special Events.....	31
External Providers	33
Active School Travel (AST)	33
Grounds and Facilities	34
School Songs and War Cries	35
Map	36
Appendix 1.....	2



Welcome to our school

Welcome to Eagle Junction State School and thank you for your interest in seeking to enrol your child at our school.

Our aim at Eagle Junction State School is to add quality and excellence to the life of each child by providing a range of educational experiences that will enable them to reach their full potential. We aim to do this within a caring and supportive learning environment.

Information contained in this booklet will provide support for you and your child as you enter our school community. We hope it assists your family to become familiar with the many opportunities available for you to become involved in your child's education.

Each family seeking to enrol children in our school is invited to make an appointment for a personal interview with one of the Deputy Principals. Appointments can be made by phoning the school office during working hours.

We are looking forward to working with you and your family in the pursuit of excellence for your child.



School Profile

Eagle Junction State School opened in 1895. Since that date it has developed a strong sense of community, a respect for our students' place in history, a joy for learning and confidence in the future. Our school caters for students from the Preparatory Year of schooling to Year Six. Currently our school population is approximately 900 students and our focus is to ensure this is a great place for each and every one. We are confident that the education your child will receive is of the highest quality at all times.



School Charter

A great place to grow. A greater place to learn.

WE ARE

A proud state school where all students are challenged to embrace the demands of a dynamic future.

Committed to explicitly teaching and embedding the EJ Learning Powers (Brave, Curious, Collaborative, Creative, Focussed, Persistent and Reflective) to help students become the most effective learners that they can be in the modern world.

Passionate, professional, flexible, dedicated and committed to improving and refining our teaching practice.

A school with collaborative teams who work within their area of expertise and responsibility, to facilitate effective teaching and learning.

An inviting school that is community orientated and underpinned by our school wide values. The whole school community, with its diverse heritage, culture and ethnicity, is strongly invested in our students receiving a quality education.

A school where students are challenged and encouraged to achieve their very best, within a supportive, inclusive environment. Our students view mistakes as opportunities to learn and see learning as challenging and interesting.

WE BELIEVE

Our core business is to teach, guide and support each child to soar in all areas of social, emotional, intellectual and physical development. Our belief is that one year of input should equal one year of progress, for all students, no matter where they start.

Student learning is enhanced through positive relationships, nurturing environments, explicit teaching and employing Visible Learning principles to accelerate student learning.

Strengthening our professional knowledge and implementing an aligned, consistent approach to teaching and learning through our Whole School Approach to Pedagogy and Visible Learning will foster literate, numerate and life-long students.

WE WILL

Collaborate to gather evidence of our impact and establish a common language for what impact means.

Share and learn from each other and seek feedback from students.

Emphasise equity in our classrooms by ensuring all students' progress.

Develop students who embody the EJ Learner Profile and can articulate where they are in their learning and what their next learning steps will be.

Give timely, effective and targeted feedback to students.

Develop an environment where students are active participants in their own learning.

Commit to maintaining high expectations of ourselves, our teams and our students.



EJSS Learning Powers

At Eagle Junction State School, we have identified seven learning dispositions to be successful, future oriented, lifelong learners. We call them 'EJ Learning Powers' and are habits of thinking and doing. These Learning Powers are explicitly taught to all students and continue to be embedded into learning across the school to help students become the most effective learners that they can be in the modern world. These qualities help us make the learning process visible to students.

Our Learning Powers are also linked to the General Capabilities outlined in the Australian Curriculum. The characters in each EJ Learning Power have been designed with EJSS in mind making them relevant to our learners.

Over time, the intent is for our Learning Powers to support a shared language for learning across the EJSS community.



BRAVE

Have a go, learn from mistakes and try new things.



COLLABORATE

Work respectfully with others.



CREATIVE

Be creative, generate new ideas and let your imagination go.



CURIOUS

Be curious, ask questions and scan for clues.



FOCUS

Set goals, stay on task and manage distractions.



PERSIST

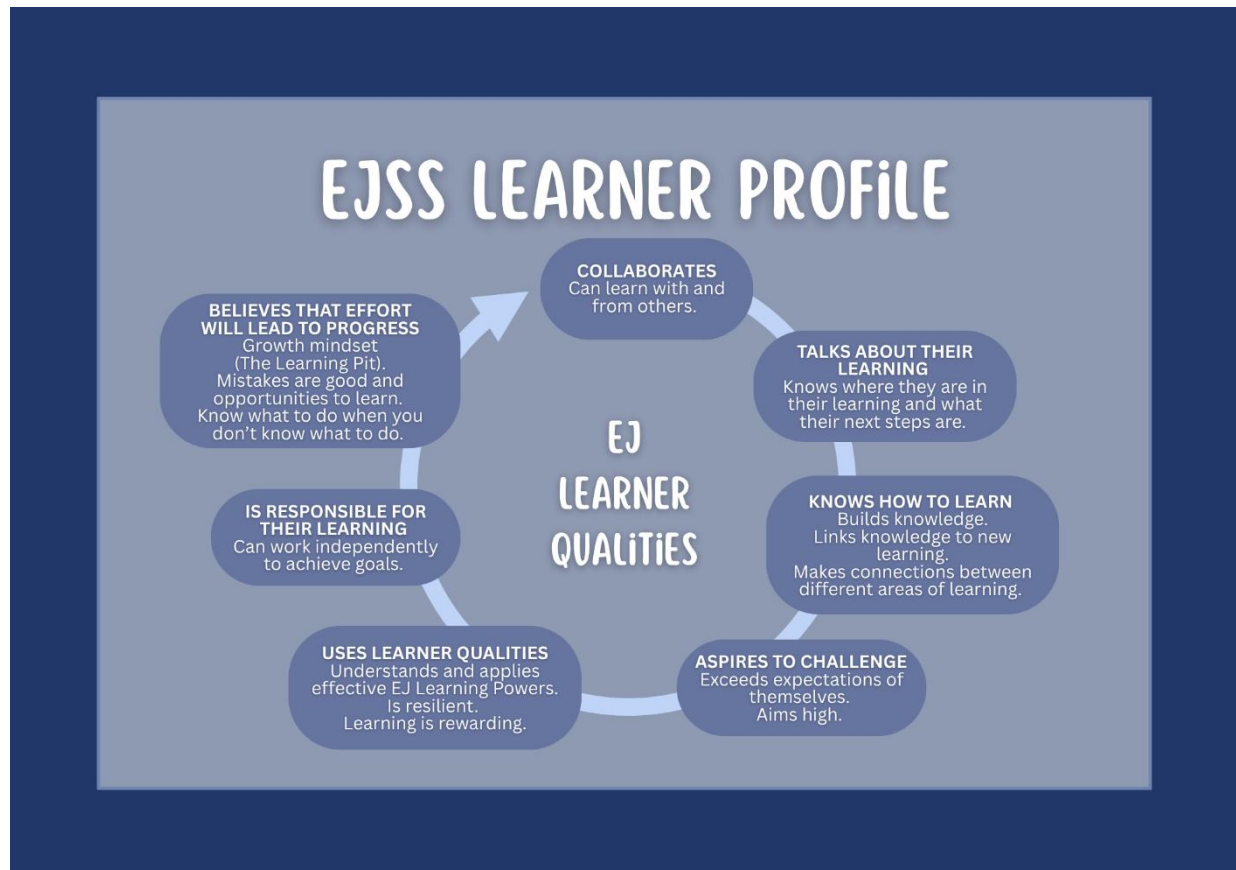
Be determined, challenge yourself and don't give up.



REFLECT

Understand how you learn and act on feedback.

EJSS Learner Profile



Our Commitment to Inclusion

At Eagle Junction State School, we are committed to fostering an inclusive culture where every student feels safe, valued and supported to achieve their personal best. We believe that inclusive education is the foundation for equity and excellence, and that all students - regardless of background, ability or need - have the right to participate in all aspects of school life.

We embrace the Queensland Department of Education's Inclusive Education Policy, which states that:

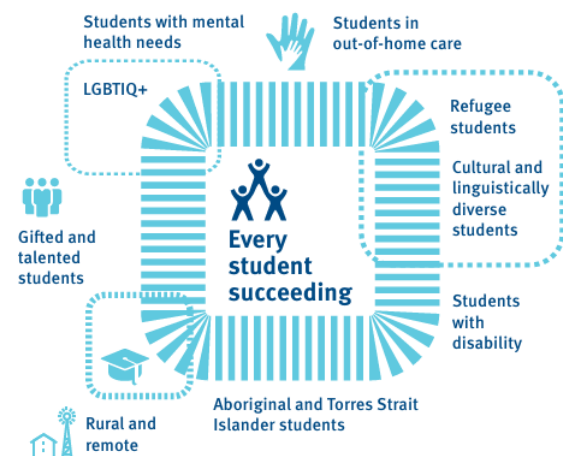
"Inclusive education means that students can access and fully participate in learning, alongside their similar-aged peers, supported by reasonable adjustments and teaching strategies tailored to meet their individual needs."

To learn more, visit: Inclusive Education Policy – Department of Education QLD

<https://education.qld.gov.au/students/inclusive-education>

Every student succeeding – State Schools Improvement Strategy

[Equity and Excellence](#)



School Strategic Plan

The [School Strategic Plan](#) (SSP) is available on our website. Our Strategic Plan seeks to enact the Department of Education's Strategic Plan in conjunction with our school and community vision for improvement in student achievement. The Strategic Plan is developed in consultation with the school community and staff every four years, following a full School Review. Our current Strategic Plan can be found on our website.

Enrolment

Requirements for enrolment

Enrolment to the school is subject to the [Eagle Junction State School Enrolment Management Policy](#), details of which are available from the office or on our website.

Proof of age and/or a transfer certificate, as well as, proof of residency in the catchment area and proof of Citizenship/Visa details are required to enrol.

Proof of age may take the form of either:

- Birth Certificate
- Passport



Proof of residency within the school catchment can be provided by way of one of each of the following:

- One primary source - a current rental/lease agreement, or rates notice **and**
- One secondary source - a utility bill (eg. electricity, gas) showing this same address and parent's/legal guardian's name
- Further sources of proof of residency may be requested

An [Application for Student Enrolment](#) must be completed by the parent / guardian. Please note that some of the requested information may be of a voluntary nature. Copies of documents relating to parenting orders (residency orders and contact orders) should be made available to the school.

Policies and Procedures

Student Code of Conduct

Eagle Junction State School is committed to providing a safe, respectful and disciplined learning environment for all students, staff, parents and visitors. The EJSS Student Code of Conduct is designed to facilitate high standards of behaviour so that teaching and learning and teaching is prioritised and students can participate positively within our school community. The Student Code of Conduct sets out the responsibilities and processes we use in our school to promote a productive, effective whole school approach to behaviour.

A copy of the [EJSS Student Code of Conduct](#) is available on our website.

School Rules

Be respectful - be accepting, considerate and cooperative, get along with everyone

Be responsible - contribute to making things better, be a problem solver, be organised

Be safe - work, move and play safely everywhere in the school to keep yourself and others safe

Be resilient and confident - learn from mistakes, have a positive attitude, persist to achieve goals

Religious Instruction

Our school embraces a multitude of cultural, religious and non-religious beliefs and encourage students to grow and develop as a whole person, in particular, in beliefs, values and attitudes. State schools respect the background and beliefs of all students and staff by not promoting, or being perceived as promoting, any particular set of beliefs in preference to another.

Religious Instruction (RI) is offered at Eagle Junction State School for students in Year 1 - 6 on a fortnightly rotation. Offering RI is dependent on the number of qualified RI instructors.

The faith groups that provide religious instructors to deliver an authorised program at EJSS are:

- Cooperative program - Non-denominational
- Single program - Catholic

Parents of child/ren participating in these programs will be advised if a faith group requires funds to cover the expense of materials used in RI.

Students are allocated to RI based on information provided by parents on the completed application for Student Enrolment unless other written instructions have been provided to the school. At Eagle Junction State School, a Student Religious Instruction Consent Form is also completed on enrolment. **Note:** *This information remains operational unless the parent informs the school otherwise in writing.*

Students who are not participating in RI will be provided with other instruction in a separate supervised location. Other instruction must relate to part of a subject area already covered in class and may include, but is not restricted to:



- personal research and/or assignments
- revision of class work such as creative writing or literacy and/or numeracy activities which could include online programs currently accessed by the students (i.e. Mathletics, Reading Eggs)
- wider reading such as independent reading appropriate to the student

Parents will be advised of any changes to the RI and other instruction programs to ensure they are able to make an informed decision on their child's participation

Homework Policy

The Eagle Junction State School Homework Policy is aligned with the Department of Education, Training and Employment's P-12 curriculum, assessment and reporting framework and Policy Statement: Homework.

Homework is designed to consolidate classroom learning and maintain a balanced lifestyle that allows time for activities with family and friends.

The Homework Policy for different age groups is as follows:

- Prep Year - students will be introduced to short relevant homework tasks
- Years 1, 2 and 3 could be up to - but generally not more than an hour each week
- Years 4 and 5 could be up to - but generally not more than 2-3 hours per week
- Year 6 could be up to but generally not more than 3-4 hours per week



By Year 6, students should be considered responsible for their own learning and be encouraged to include a study period within the time set aside for homework. Longer term assignments will have set due dates. Students need to plan for the completion of such assignments by the due date.

Further information can be found on our website: [Homework Policy](#).

Student Leadership



All students of Eagle Junction State School are seen as having the potential to be successful and capable leaders of this community. Our school provides opportunities for leadership skills to be taught and developed.

In preparation for taking on leadership roles in Year Six, Year Five students who express a desire to potentially take on future leadership positions can undertake a small group Leadership Learning program. This bespoke program supports our student to develop and refine the necessary skills and understandings that will support them to be successful leaders in their final year of primary school.

A student is nominated to be part of this program because:

- The student has self-identified as wanting to pursue a role; OR
- The student has been nominated by their teacher as someone who demonstrates leadership.

Students are encouraged to complete the Senior Leader process and the successful applicants are awarded Senior Leader badges in a special whole school leadership ceremony at the beginning of each semester. After successfully completing the Senior Leader process, students can nominate for formal positions such as School Captains, Music Captains, House Captains, Library Captain and Sustainability Leaders.

Student Council Representatives are elected each semester in Years 4 - 6.

Student Dress Code and Uniform

Our Student Dress Code consists of an agreed standard and items of clothing that form our school uniform. Both the school and the Parents and Citizens' Association support the view that all children will wear the correct uniform and expect that parents enrol their children at this school on the understanding that the full uniform will be worn at all times including black shoes. The complete school uniform is available at our Uniform Shop – the Tartan Trader. *See Appendix 1 for full details.*

Student Support Services

Our Student Support Services (SSS) Team works collaboratively with students, families, and staff to foster practices to meet the diverse learning, social, emotional and wellbeing needs of learners.

Our Approach

Tier 1 – Quality differentiated teaching practice for all students

Tier 2 – Targeted small group interventions and short-term support

Tier 3 – Intensive, individualised support with family and specialist collaboration

What we offer:

- Targeted learning support in literacy, numeracy, and curriculum access
- Inclusion support for students with disability or learning difficulties
- Social-emotional support - check-ins, behaviour guidance and wellbeing programs
- Speech and occupational therapy advice and support (school-based or external)
- Extension programs and enrichment opportunities
- Transition support
- Collaborative case management through regular Student Support Services meetings

Our Student Support Services Team

Our Student Support Services team is a multidisciplinary group committed to supporting the wellbeing and learning of all students. The team includes:

- Principal and Deputy Principals, Head of Inclusion, Guidance Officer
- Speech-Language Pathologist, Social Worker, Youth Worker, Inclusion Support and Classroom Teachers

This team meets regularly to collaborate with classroom teachers, review student needs and plan targeted support to ensure appropriate adjustments and guidance.

Accessing Support

1. **Referral Process:** Classroom teachers, in collaboration with parents, can refer students to the SSS Team. A referral form summarising the student's needs and concerns is completed.
2. **SSS Committee Meetings:** The team meets to review referrals and determine the most effective support strategies.
3. **Implementation and Review:** Based on the team's recommendations, tailored support action plans are developed and implemented. Progress is monitored and reviewed, and parents are kept informed.
4. **Parental Involvement:** Parents play a vital role in this process. Consent forms are required for certain types of support, and ongoing communication is provided about the child's progress and support plan.

Requesting Information for an External Specialist

If your child is seeing an external provider (such as a paediatrician, psychologist, speech-language pathologist, or occupational therapist), the school can provide helpful information about their learning, progress, and support needs. To request this, please complete the External Specialist Request Form on our website <https://eaglejunctionss.eq.edu.au/support-and-resources/student-services-and-support-programs> Please allow up to two weeks for staff to complete the relevant paperwork.



School Organisation

Staff

Leadership Team

- Principal
- Deputy Principal, Prep - Year 1
- Deputy Principal, Year 2 - 3
- Deputy Principal, Year 4 - 6
- Head of Department - Curriculum
- Head of Inclusion
- Business Manager

Teaching Staff

- Classroom Teachers
- Specialist Teachers - Health and Physical Education teacher, Perceptual Motor Program teacher, Music teachers, Instrumental Music teachers and Languages teachers (Japanese).



Student Support Services Team

- Guidance Officer
- Speech-Language Pathologist
- Advisory Visiting Teachers
- Wellbeing Youth Worker / Social Worker
- Inclusion Support Teachers
- Early Literacy focus teacher

Administration and Support Staff

- Administration Officers
- Teacher Aides
- Cleaning and Grounds Ancillary Staff

Student Contact Information

Upon enrolment, information is recorded for use in emergencies, e.g. address and telephone numbers for immediate contact. Parents and carers have an obligation to keep enrolment information accurate including contact numbers, email, address and any changes to personal information regarding your child, including court orders or medical details. All families must provide an emergency contact number other than your own personal details.

It is very important to maintain accurate records of parent / carer contact details. Please update via QParents or inform the Administration Office when changes in your contact details or emergency contacts occur.

Attendance and Punctuality

Electronic Roll Marking

Teachers mark electronic rolls twice daily at nominated times in the morning and afternoon session. This process allows for the accurate recording of student attendance information. A record of student attendance appears on the end of semester Report Card. Being on time is vital for students to be ready to learn. In the interests of teachers leading calm classrooms and students able to fully attend to their schoolwork, it is important to prioritise being at school and on time for learning.

Class rolls will be marked at 8:45am

- Instruction commences at 8:45am.
- Teachers mark the roll at 8:45am.

Late Arrivals, Early Departures

Students who arrive after 8:45am are considered late and must sign in at the office. This allows us to correctly record their attendance on the roll. Office staff give students a late slip to hand to their teacher when they arrive at their classroom. This process ensures that students are recorded as present.

Students arriving late for specified reasons within the first two hours of the day (8:45am-10:45am) will be recorded as late - No Penalty. After 10:45am is noted as a half day absence.

The same applies to the second half of the school day. Children that need to leave school for specified reasons prior to 2:45pm need to be signed out through the administration. Appointments that occur from 12:45pm-2:45pm will incur an 'Early' but no half day penalty.

Early departures also require students to be signed out at the office. Parents and carers must sign students out and the office will call the classroom for the student to be sent to the office for collection.

Absences

The safety and wellbeing of students is our priority. Reasons for all absences must be communicated to the school. It is preferable to contact the school on the day of the absence either by email, phone, or via QParents. The school has an absence telephone line which you are able to call at any time - 3637 1166.

It is important to notify the office, rather than class teachers, about absences. This means that the information can be centrally recorded. It also avoids your message being missed if, for example, the teacher is away from school that day. This is also easier for you, as you can make one call if the absence relates to all of your children.

Parents will receive an SMS message from the school when we have not received a phone call, email or message as to why a student is away absent. Parents will be able to text back with a reason for the unexplained absence which will be uploaded into the Department of Education database.



Extended absences and exemptions from compulsory schooling

An application to Exempt Students from Compulsory Schooling must be completed if students are absent for more than 10 consecutive school days. Situations where an application is required include:

- Illness
- Family reasons (including extended holidays)
- Cultural or religious reasons

The application form is available from the office and it must be completed and presented to the Principal for approval.

Bell Times and Before School Arrangements

- Children are **not** to arrive at school before **8:00am**. **If you need to drop your child at school before 8:00am, please contact EJ Kids Care for supervision.**
- 8:00 - 8:20am - children sit quietly underneath the Administration building
- 8:20am - children are able to play low impact games before school. Teachers are not rostered for playground duties at this time - **only general supervision is undertaken.**
- 8:40am indicates students are to stop any activities and move to their respective line up areas to get ready for classroom activities (bathroom and wash hands).
- 8:45am classroom instruction begins.
- 2:45pm the school day concludes.

Break Times

- | | | |
|-----------------------|-----------|----------------|
| • First Break | Years P-3 | 10:45-11:30am |
| | Years 4-6 | 10:15-11:00am |
| • Second Break | Years P-3 | 01:15 -11:45pm |
| | Years 4-6 | 01:00 -01:30pm |

Dropping Off, Picking Up and Parking

Please take time to familiarise yourself with the signage around the school. There is no onsite parking and street parking is limited. We recommend that parents use Active School Travel options where possible (walking, scootering, cycling, car-pooling and using public transport).

Brisbane City Council regulations and Queensland Government laws are enforced around our school. Please adhere to these for the safety of you and your children and the consideration of our neighbours. The safety of all individuals within the school vicinity is of paramount importance and we work together towards ensuring this is the case each and every school day.

Parents have a number of options for collecting students after school, including; the 2-minute zone, back gate, Early Years precinct and between A and B blocks.



2-Minute Zone

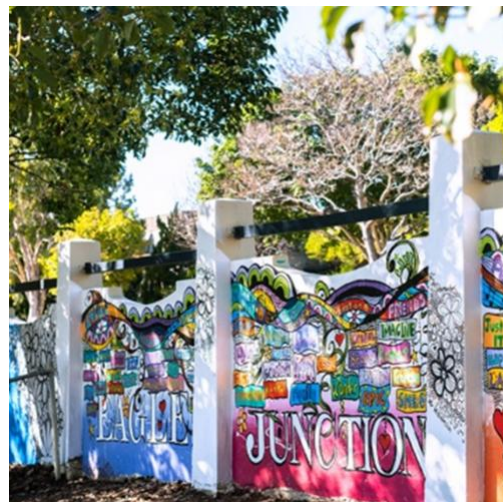
Drop Off

The '2 Minute' zone is just that. It is a drop off zone in Roseby Avenue, where children farewell the driver, gather their gear for the day and exit the vehicle on the left-hand side. The idea is to *STOP-DROP-GO!*

Pick Up

Parents wishing to use the 2-minute pick up zone in Roseby Avenue in the afternoons need to request a "Look Out" card which is displayed in the front of the vehicle collecting students. For more information, see the office staff to obtain a form.

School staff supervise and run the 2-Minute Zone daily to ensure the safety of our children and the efficient movement of the pick-up zone queue.



At the end of the school day, students are expected to leave the school grounds unless they are involved in an after-school activity or they are waiting for transport home. Students are expected to wait in an orderly and quiet manner. If a student has not been collected from the Bayview Terrace side of the school grounds by the time the crossing supervisor finishes at approximately 3:00pm, the student is directed to move to the office "A" Block on Roseby Avenue side of the school grounds.

Playgrounds, the oval and under buildings are used by Kids Care after school. Students are **not** to play on equipment or the oval after school.

Lunches

Students are encouraged to eat healthy food at school. Please ensure that all lunch containers are clearly named. An insulated lunch bag or ice brick is recommended as there are no facilities to reheat or refrigerate student lunches.

Lunches with products containing peanut butter, satay sauce, pesto sauce and Nutella may endanger the lives of children who have severe allergies to nut products. We encourage parents **not** to send these products in lunch boxes.

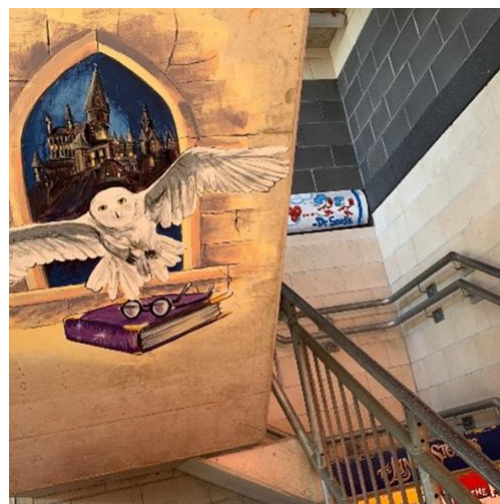
Tuckshop

Our Tuckshop, The Eagle's Nest, is run by a subcommittee of the P & C Association. More detailed information about the tuckshop can be found in the P & C Information Booklet. Orders can be made through the Munch Monitor app.

Library

Our school is fortunate to have a very well-resourced library. Children and parents are welcome to come to the library from 8.15-8.40am to read together, as well as borrow and return books. Preps may attend with a parent or carer and students from Year 1-6 may attend alone.

Students attend a weekly library borrowing session. Classes are also timetabled for lessons with the librarian according to needs of the curriculum.



As break times vary, students refer to the timetable on the door for opening times. Activities offered during lunchtimes may include- quiet reading, chess, construction, drawing and colouring.

Borrowing Limits

Year level	Limit	Students may choose from these sections
Prep	2	Junior Fiction, Junior Non-Fiction Book Bag (<i>chosen with and returned by parent</i>)
Year 1	2	Junior Fiction (<i>Green Dot & Biographies at teacher discretion</i>)
Year 2	2	Junior Fiction, Green Dot, Non- Fiction, Biographies
Year 3 – 6	2	Junior Fiction, <i>Green Dot</i> , Orange Dot, Biographies, Graphic Novels, Non- Fiction

Borrower Responsibilities

- Prep, Year 1 and Year 2 must bring a bag to borrow
- Prep students return and borrow on the same day
- Borrowers in Year 1 – 6 return their books a weekly basis the day before class borrowing
- Unfinished books can be renewed during class borrowing or break times
- Borrow as often as desired, but stay within the borrowing limits and return previous loans
- Take care of our books, resources and library space
- Bring damaged books to Library staff for assessment
- Return all books by the last Monday of Term 1, 2 & 3 and by Monday of Week 8 in Term 4.

Borrowing Times

- Once per week during class time
- Before school 8:15 – 8:35am and during lunch breaks
- Holiday borrowing (5 books) in Week 10, Term 1,2 & 3

For more information see our [Borrowing and Returns Policy](#).

Library Monitor Program

Eagle Junction State School's Library Monitor Program is based on a foundation of school community service, mentoring and student responsibility. Available in Years 4-6, students follow an application process, including training and volunteer hours. In future years, dedicated monitors may be chosen as mentors to assist with training. Two Library Captains are selected from within the Year 6 cohort to lead our monitors and mentors.

Library Captain, Mentor and Monitor responsibilities may include:

- shelving
- delivering resources to teachers
- searching for missing books
- tidying and dusting all shelves
- reading to other students in the Reading Corner



Lost Property

Please ensure all of your child's clothes and belongings are clearly named with their first and last name along with current class. Lost Property is located under the Administration outside the Tartan Trader.

Invoices and Payments

Payments for School Activities

Invoices are issued throughout the year according to your child's excursions, sporting events and other school activities.

Our preferred payment method is [QParents](#). The parent or carer nominated as the debtor can view and pay invoices directly through their QParents account. Alternatively, payments can be made via [BPOINT](#), using the details provided at the bottom of the invoice.

Card payments are also accepted at the school office (**Visa or Mastercard only**).

If you have any queries regarding your family account, please contact the school office.



Annual Subscriptions

At the beginning of each year, parents are invoiced for Annual Subscriptions. This is a one-off payment that covers student access to Reading Eggs, Matific, IXL Math and English, and Reprographics. Parents/carers are required to complete a Third Party Consent Form each year. *Please note, these subscriptions may change.*

Reading Eggs / Reading Eggspress (P-3)

Reading Eggs is an online program which makes learning to read interesting and engaging for kids, with great online reading games and activities. Children complete animated online lessons where they learn essential reading and phonics skills. The variety of fun activities within each lesson provides the repetition needed for these skills to become part of the child's long-term memory.

Reading Eggspress makes reading real books, improving spelling skills and building reading comprehension highly engaging for students aged 7 to 13. The online reading program is filled with hundreds of interactive reading activities, online children's books and literacy games.

Matific (P-3)

Matific is an online Maths program. It's engaging, highly supportive with activities targeted to the Australian Curriculum.

IXL Maths & English (4-6)

IXL Maths and IXL English are online programs aligned to the Australian Curriculum. The programs allow students to develop their Mathematics and English skills through a series of fun and engaging activities.



Student Resource Scheme

The Student Resource Scheme provides parents with a convenient and cost-effective way to obtain/access educational resources that their child may need for school. These resources supplement the school's resources and enhance students' learning experience at school.

The SRS covers the costs of any additional stationery and classroom resources not included in the booklists (eg musical instrument hire, printing, photocopying and technology resources), or provided through the available allocated school funding. The fees and inclusions will be endorsed annually by the P & C and parents will be provided with annual information regarding the SRS fees and inclusions. Excursions and incursions will be invoiced separately as they occur throughout the year.

Parents/carers opting to join the Student Resource Scheme must sign a declaration to agree to pay the Student Resource Scheme. Parents/carers choosing not to participate in the Student Resource Scheme will be required to independently source the additional resources.



Health and Safety and Student Wellbeing

Sun Safety

We are very conscious of sun safety at our school and recommend that you apply sunscreen prior to your child's arrival at school. All students should have their own Eagle Junction school hat to wear. They are designed to be practical and most appropriate for our climate. Sunscreen is also available in classrooms and on excursions, sports day and swimming carnivals.

As a school we strongly adhere to NO HAT, NO PLAY!



First Aid

The health, safety and wellbeing of our students is vital for success in learning. We provide a health room and trained first aid staff to supervise this facility.

Sometimes your child may present at first aid either feeling unwell or after a fall or incident. Staff will provide first aid and, if necessary, contact a parent to notify of the illness. All injuries involving the head will be reported and the parent contacted.

Emergency Procedures

The safety of our children whilst at school is a priority. To ensure that we meet Departmental safety guidelines an evacuation or lock down drill is carried out every term. The purpose is to familiarise staff and students with procedures to be followed for evacuation or lock down of the school premises.

Emergency Contacts

Please ensure that you email the office on admin@eaglejunctionss.eq.edu.au if you change your contact details. See further information under Student Contact Information on page 9.

Medical Alert Plan

Should your child have any known serious medical conditions, it is most important that this information is provided to the school. A Medical Alert form will be completed so that all staff may be informed of the necessary procedures should an incident occur.

Medication

The school is governed by strict instructions regarding medication and unless the following requirements are satisfied, the school will not be responsible for the administration of medication to any student. Should medication be prescribed by your doctor, please follow the instructions listed below:

If medication is required by any student whilst at school, the parent/legal carer must complete the forms available from the office. A **'Consent to Administer Medication'** form should be completed for each medication.

Forms, letters and medication are to be taken to the office where office personnel will administer the medication as per the written instructions on the prescribed medication container. The school keeps records of all occasions when medication is administered to a student.

The medication **MUST** be in the original labelled container from the pharmacist showing **the name of the drug, student name, doctor's name, dosage and frequency of administration**.

Over-the-counter-medications: schools require medical authorisation from a prescribing doctor - NOT a pharmacist - to administer any medication to students, including those bought over-the-counter eg. panadol, kwells, eczema cream etc.

Ventolin inhalers are kept in the health room. The inhaler must have a label from the pharmacist showing **the name of the drug, student name, doctor's name, dosage and frequency of administration**. An Asthma Management Plan signed by a medical practitioner will be kept at the school office. Dependant on the year level of the student, self-administration may be considered.

Head Lice/Worms

Head lice can be contracted and transmitted readily. Parents will be notified through the school newsletter or class letter when there are occurrences of head lice in the school. A similar process will apply to the treatment of worms.

Prep Vision Screening

Our school participates in the State Government funded Prep Vision Screening annually.

Anaphylaxis Awareness

Eagle Junction State School supports students at risk of [anaphylaxis](#) through staff training, allergy education, good hand hygiene and safe food practices. Families are asked to support these strategies and, where possible, **avoid sending nuts or nut products to school**, particularly for younger students.



Infectious Diseases

Infectious medical conditions may require a period of absence until the infectious stage has passed. To reduce the chance of infection spreading, the school follows strict safety, hygiene and first aid guidelines. It is particularly important that children with open skin wounds have these covered with fresh, waterproof dressings before coming to school. Your cooperation is sought in this regard. Students will not be allowed to participate in some school activities, particularly swimming if there are signs of open skin wounds. See [Infectious Conditions Time Out](#) Poster.

Accident Insurance for Students



Some school activities and physical education, particularly contact sports, carry inherent risks of injury. Parents are advised that the department does not have Student Accident Insurance cover for students. If your child is injured at school as a result of an accident or incident, all costs associated with the injury, including medical costs, are the responsibility of the child, parent or carer.

Some incidental medical costs may be covered by Medicare. If parents have private health insurance, some costs may also be covered through the private health insurance. Any other costs are the responsibility of the parent/carers.

Student Accident Insurance is an insurance policy that pays certain benefits in certain circumstances should your child have an accident. It is a personal decision for parents as to the types and levels of private insurance they arrange to cover their child for any accidental injury that may occur. Parents should contact their insurer or an approved Australian insurance broker for more information about student personal accident insurance cover for their child.

Communication

Strong communication and positive partnerships between home and school play an important role in supporting student learning and wellbeing. At Eagle Junction State School, we use a range of communication platforms to keep families informed, connected and up to date. Each platform has a specific purpose, so families know where to look — and when.



The Flying Eagle Newsletter

Our primary source of whole-school information. *The Flying Eagle* is published fortnightly in even weeks and includes key dates, event information, Principal updates, curriculum highlights and important reminders. It is emailed to families and available on the school website.

QParents

QParents is our essential parent portal, providing secure access to important information about your child. Parents and carers can use QParents to update contact details, report student absences, access report cards, manage consent and make payments.

For each student, the school will nominate a parent or legal guardian as a QParents Account Owner (QPAO). The QPAO can register for QParents to view and manage their child's information online, including submitting requests to update certain details.

After your child commences school, you will receive an invitation email from the school containing a unique invitation code. Simply follow the instructions in the email to complete your QParents registration. If you choose not to register, no action is required and your child's information will not be accessible through QParents. Visit qparents.qld.edu.au for more information or to access QParents.

School Website

Our website is the go-to source for school events and key information. The online calendar includes school events, excursions, student-free days and important dates, while the website also provides curriculum information, key contacts, policies and other useful resources.

eaglejunctionss.eq.edu.au

Class Teacher Email

Teachers communicate directly with families about classroom learning, excursions, assessments and individual student matters. Teachers will provide their contact details at the beginning of the year. Please allow up to 48 hours for a response. Appointments with teachers can also be arranged by contacting the school office.

Office Emails

Official school emails are used for formal notices, important updates and administrative matters affecting families.



SMS

SMS is used primarily for attendance notifications and time-sensitive or emergency information when immediate contact with families is required.

Social Media

Our [Facebook page](#) reinforces important information already communicated through official school channels and celebrates learning, achievements, events and activities across our school. Our [Instagram page](#) showcases the spirit of EJSS, celebrating learning, achievements and community life, with a particular focus on sharing our school with the broader community and prospective families.

STACK Team App

STACK Team App is used for P&C news and updates from the Tuckshop, Uniform Shop and EJ Kids' Care. It may also be used by the school for occasional time-sensitive reminders.

Seesaw

In the early years, Seesaw provides families with a window into classroom learning through student work samples and learning celebrations. It may also be used to share teaching snapshots and resources to support learning at home.

Parent Information Evening

Parent Information Evenings are held early in Term 1 and provide an opportunity to meet your child's teacher and learn about the curriculum, classroom routines and expectations for the year. Families are encouraged to attend and begin building a positive home–school partnership.

Assemblies

Assemblies are held in person and led by our Student Leaders. Parents, carers and extended family members are welcome to attend and celebrate student learning and achievement. Class teachers will notify families when their child is receiving a certificate.

- **Prep–Year 3:** Monday, odd weeks at 1.45pm
- **Years 4–6:** Monday, even weeks at 1.30pm

Contacting Your Child's Teacher

We encourage open and respectful communication between home and school. If you have a question or concern relating to your child, their classroom teacher should generally be your **first point of contact**, as they are best placed to discuss classroom learning, relationships and individual student matters.

Teachers will provide their email contact details at the beginning of the year. Please allow up to 48 hours for a response. Appointments can also be arranged by contacting the school office.



Questions or Concerns

From time to time, questions, concerns or misunderstandings may arise. We encourage families to contact the school as early as possible so matters can be discussed and resolved constructively.

Where a concern relates to your child or something that has occurred at school:

- Speak with your child and listen carefully without making immediate judgements.
- Contact your child's teacher to discuss the matter and share any relevant information.
- Allow the school to investigate school-related incidents objectively rather than approaching other students or families directly.
- Keep an open mind — events can be understood differently by different people, and some matters may take time to investigate and resolve.
- Approach conversations calmly and respectfully, remembering that families and school staff share the same goal: supporting your child.

Most concerns can be resolved through communication with the classroom teacher. If a matter remains unresolved, parents and carers may make an appointment with the relevant Deputy Principal or Principal. Eagle Junction State School is committed to ensuring concerns and complaints are managed in a positive, fair and equitable manner.

Department of Education



Parent and Community Code of Conduct

We welcome parents, carers and visitors into our school and expect that you will:

- | | |
|--|--|
| ✓ be polite to others | ✓ support the Student Code of Conduct |
| ✓ act as positive role models | ✓ recognise every student is important to us |
| ✓ recognise and respect personal differences | ✓ contribute to a positive school culture |
| ✓ use the school's communication process to address concerns | ✓ work together with staff to resolve issues or concerns |
| ✓ ensure your child attends school ready to learn | ✓ respect people's privacy. |



Parent / Carer Involvement

Parents can be involved in a range of school activities: assisting in the classroom, helping with excursions, or offering their expertise to help organise extracurricular activities such as Debating and Soiree.

Parents and Citizens Association (P & C)

State schools offer opportunities for parents to join a Parents and Citizens' (P&C) Association. These associations are involved in a variety of school activities from policy to financial planning as well as tuckshops, fundraising, school functions and out-of-school-hours care.

EJSS P & C are very active in our school community. The P & C provide a range of services, including:

- EJ Kids' Care (Outside School Hours Care)
- EJ Book Shop
- Eagle's Nest (EJ Tuckshop)
- Tartan Trader (EJ Uniform Shop)



More detailed information about our P & C, and their related sub committees can be found in the P & C Information Booklet, as well as on our website.

Class Parent Representatives

The Class Representative role is another way for parents and carers to become involved in our school community. The purpose of the Class Representative is to foster good communication within our school community by:

- distributing information to the class parents.
- encouraging and supporting parents and carers to become involved in the school community and helping the class teacher with volunteer rosters.
- organising opportunities for parents, carers and children to get to know each other outside of school through play dates, dinners for parents etc.

Visitors and Volunteers

Parents/carers play a vital role in the education of your children and therefore we welcome you into our classrooms:

- All visitors and volunteers to our school are required to register at the 'Sign In' desk located in the office foyer. A 'Visitor' or 'Volunteer' label is collected from this same location and is to be worn, clearly displayed, whilst the person is on site.
- Each classroom also has a sign on board for volunteers. All volunteers must register as being on site in case of emergencies or accidents.
- Before leaving, the visitor is required to sign out.

Upon signing in as a visitor to Eagle Junction State School parents/volunteers must make themselves familiar with the [Student Protection Fact Sheet](#) to ensure the safety of both themselves and students on campus.



Curriculum

Eagle Junction State School delivers the Australian Curriculum in the Learning Areas of English, Mathematics, Science, Humanities and Social Sciences, the Arts, Technologies: Design and Technologies and Digital Technologies, Languages and Health and Physical Education. The planned curriculum overviews are distributed each term and shared on our school website. The Whole School Curriculum, Assessment and Reporting Plan P-6 is also available on our school website. Details of the learning areas for each year level can be found on the Australian Curriculum website <https://australiancurriculum.edu.au>.



Our teachers engage in a planning process every term to develop a shared understanding of the alignment between the curriculum intent, assessment, teaching and learning sequence, and reporting. Our whole school Curriculum, Assessment and Reporting Plan ensures a cohesive progression and sequence of learning. Students are exposed to a wide variety of learning opportunities through each of the learning areas across all year levels. We also provide many opportunities for students to be involved in a range of additional curriculum offerings.

Our teachers work in year level teams to ensure consistency of expectations. Consistent teaching and learning practices are defined through our Whole School Approach to Pedagogy. We prioritise teacher professional development to ensure best practice and improved outcomes for all students. Student assessment pieces and portfolios are moderated across year levels and across schools to ensure consistency of assessment and judgements.

A curriculum newsletter is distributed for every class at the beginning of each term.

Music

We are fortunate to have a suite of purpose-built music rooms at Eagle Junction State School. Our program is staffed by a number of part-time teachers covering classroom music as well as string, brass, woodwind and percussion instruction.

Classroom Music

All students receive a weekly thirty-minute lesson with the classroom music teacher. The program is designed to provide all children with basic music skills and is both developmental and incremental over the year levels. The approach in the lower school is predominantly vocal in nature and follows a “Kodaly” approach to literacy. Children learn many songs by rote and play a number of associated games to consolidate skills and heighten enjoyment. Music reading skills are gradually introduced and developed over the years as children play on percussion instruments and ukuleles.

Choral Program

Our choral program focusses on developing children's ability to sing in tune, in unison and in parts. There are elective choirs for Years 2-3 and Years 4-6 students and an auditioned choir for our most outstanding choristers later in the year. Elective choirs rehearse before school in the morning and at lunch time. They have performed successfully in competitions and at school and community functions.

Instrumental Program

The instrumental program is a vital part of the school music program. Students in Years 3 are offered places in the Strings program while students are recruited for other instruments from Year 4. Instrumental students participate in various ensembles and perform in competitions and events such as our Music Soiree and Awards Night.



Music Support Group

Parents / carers are invited to join our Music Support Group who assist with our music program by helping with the organisation of special musical events within the school. Notification of meeting times can be found in the school newsletter.

Languages

Eagle Junction SS offers the study of Japanese as part of our Australian Curriculum. The Languages program aims to develop communication skills and cultural awareness. Japanese is currently taught in Years 4-6.

Health and Physical Education (HPE)



Health and Physical Education has a distinctive role to play in individual growth and development, focussing on the increasing need to equip young people with the knowledge, skills and attitudes to make rational, informed decisions about their own health and to appreciate the importance of developing patterns of physical activity. The Movement and Physical Activity component of HPE is taught by a specialist teacher. Students have PE lessons once a week.

Concept areas covered include swimming in Terms 1 and 4 (Prep only - Term 4), ball skills, team sports, cross country running and athletics to explore movement concepts and skill development.

Parents may assist their children by encouraging them to participate in physical activity and provide direction in the development of appropriate sportsmanship and sporting behaviours.

Perceptual Motor Program

A Perceptual Motor Program is provided for our Prep and Year 1 students in a 30-minute lesson each week for the development of gross motor skills and physical fitness. The program focusses on developing gross motor skills which require whole body movement and involve the large muscles of the body to perform everyday functions. The program also includes hand-eye coordination skills.

School Sports Houses

There are three school sports houses, named after military institutions:

- COOK (blue)
- CRESWELL (yellow)
- DUNTROON (red)

All children are allocated to a house as part of the admission procedures. We attempt to keep children in the same house for the duration of their time at our school. Siblings of current students will be placed in the same house.



Cross Country

Students from Year 3 - Year 6 are invited to compete in the inter-house Cross Country Carnival. The Carnival is held in Term 1 at Shaw Road sports precinct and involves the children being transported to and from the grounds by bus. Place getters from 10-12 years are invited to participate in the City District Cross Country Championships.

Prep - Year 2 students participate in a cross-country event conducted on the school oval, the emphasis of which is participation and fun.

Athletics Carnival

The inter-house Athletics Carnival for Years 3-6 is generally held in Term 2 at Bowden Park, Geebung. Children in the senior school participate in a variety of track and field events including running, relays, long jump, shot put, high jump and discus. Selected students from the track events, shot put, discus, long jump and high jump are chosen in the school team to compete at the City District Athletics Carnival.

Parents are invited to join us on the day and cheer their children on. The children are invited to wear their house sports uniform and to bring a hat, sunscreen, lunch and water bottle. All students travel to and from the venue via bus.

A separate carnival encouraging participation is held for the students in Prep to Years 2 on the school oval.



Inter-School Sport - Gala Days (Years 5-6)

These inter-school sport fixtures offer a variety of sports (e.g. softball, T-ball, hockey, flipper ball, netball, cricket, touch and soccer), in which all children participate. There are three Winter Gala Days and three Summer Gala Days. District competition carnivals are held for cross country, swimming and track and field. Children are eligible to attend selection trials for selection in district teams which compete at Metropolitan North Championships.

Swimming Carnival

The inter-house Swimming Carnival is held in Term 4 for children in Years 3 to 6. Parents and friends are welcome to attend and watch their children swim. Children who qualify can represent the school team to compete in the City District trials during the following year. Please note – a swimming cap and sun safe shirt/t-shirt must be worn at all times.

Digital Resources

Digital resources are a cross-curriculum priority as a tool for teaching and learning. Students and teachers at EJ have access to a range of digital resources including; laptop banks, iPads, and other devices and software. Teachers and students use digital resources to inquire, communicate and create.

iPad Program

As part of the development of Eagle Junction State School's 2026–2029 ICT Strategic Plan, the school has undertaken a comprehensive review of its Bring Your Own Device (BYOD) program. Following this review, Eagle Junction State School will begin a phased transition away from the BYOD program from the start of the 2027 school year. Rather than ending the program immediately, the transition will occur over four years. Families with children entering Year 3 from 2027 onwards will no longer be required to purchase an iPad for use at school. Students who are already participating in the BYOD program will continue using their existing device until they complete Year 6.

Assessment and Reporting

At Eagle Junction State School, our teachers use a variety of standardised and diagnostic assessments to diagnose learning needs, determine achievement and inform teaching. Assessment is consistent across year levels and is front-ended at the beginning of a unit of work. Students are assessed throughout and at the end of a unit of work to determine their overall understanding. Students in Years 3 and 5 participate in NAPLAN (National Assessment Program in Literacy and Numeracy). Assessment and monitoring of your child's academic performance is carried out on a continuous basis throughout the year.

Written Report Cards

Written report cards are issued twice yearly, using a five-point scale to report on student achievement. A variety of assessment pieces are used to demonstrate student learning and inform end of semester reporting.

Reporting on student learning reflects the content of what has been taught and assessed in class. Our report comments in English and Mathematics identify an area of strength and an area for growth for each student.

Eagle Junction State School welcomes feedback concerning presentation, content and the language of academic reporting. Please feel free to email your reflections to the Principal.



Student Progress Meetings

Student Progress Meetings are offered twice yearly, in Terms 1 and 3.

Interviews may be held with teachers and/or the Principal/Deputy Principal at times other than those outlined above. If such an interview is required to discuss a specific topic, i.e. progress, behaviour, please mention the topic when you are arranging the appointment. This allows time to gather information which will ensure the interview is valuable. It also ensures the most appropriate person is available to see you.



Excursions, Camps & Special Events

School incursions, excursions and camps are aligned to the intended curriculum and are designed to broaden students' knowledge and extend social development. Students have the opportunity to participate in various incursions and excursions throughout the year. Students should be encouraged and given the opportunity to be involved in such activities as they play an important part in their educational development. In most cases children are expected to wear full school tartan uniform when participating in excursions and incursions.

Some excursions and incursions incur a cost for students to be able to attend. A letter and permission form will be sent home outlining details, including cost, venue, departure and arrival times and travel arrangements. Parents / carers will receive an invoice for payment.

At times, families may be experiencing financial hardships. Such hardships should not prevent children participating in school activities incursions and excursions. Please approach the Principal or Deputy Principal to find a solution so that your child is not disadvantaged.

School Camping Program



Children in Years 4, 5, 6 are given the opportunity to attend a school camp. The camps are held in various locations over 3 days and 2 nights. Camps are designed to ensure they provide both curriculum and social skill building for students. Skills such as initiative, self-reliance, communication and teamwork ability are developed. Your child's safety is important to us and children will only be permitted to participate in activities with permission and when safety equipment is worn.

Parent/carer consent is required for students to participate. Inappropriate behaviour during any school activity may lead to a student being withdrawn from participating, sent home

or withdrawn from future activities, at the discretion of the Principal.

At times families may be experiencing financial hardship. Such hardships should not prevent children participating in the school camps. Please approach the Principal or Deputy Principal to find a solution so that your child is not disadvantaged.

ANZAC Day

An ANZAC Day Ceremony is conducted at school each year. A guest speaker is invited and students conduct and participate in the ceremony, singing and laying wreaths.

Discos and the Ball

Discos organised by the Year 6 sub-committee of the P&C are held once a year.

The School Ball, organised by our P&C Association, and traditionally held at City Hall is a wonderful night for all the family. It is usually conducted at the end of Term 3 for students in Years 3-6 each year and has been a valued tradition at Eagle Junction State School since 1929.



P-2 Dance Performance

Our Prep to Year Two students participate in a dance performance held on the oval at the end of Term 2.

End of year

A final Assembly is held on the last Thursday of the school year. The day begins with a graduation ceremony for the last year of schooling followed by a full school assembly and classroom activities. Classes have their own end of year celebration to finish the day. Friday is the last day of the school year.



Book Club

Ashton Scholastic offers a selection of books throughout the year, via Book Club. A volunteer parent oversees brochure and book distribution through individual classes. Orders and payment are placed online directly to Ashton Scholastic. *Cash payments are not available.*

Birthdays

We enjoy celebrating your child's special day. To celebrate, you may like to provide cupcakes or ice blocks. These are easily distributed by the classroom teacher. These can be arranged through the tuckshop.

Party bags and party food (lunches etc) are **NOT** acceptable.

External Providers

A range of external providers offer before and after school activities, which may include:

- Bai Rui TaeKwon-Do
- Bazil Grumble (drama classes)
- Belinda Cadzow Swim School
- Bricks & Blocks
- Gardiner Chess Club
- Kalinga Tennis
- Coding



Information about these activities is available at the school office or in the newsletter. Please note that these offerings are dependent upon the availability of the school's facilities. Not all activities are available at all times.

Active School Travel (AST)

Brisbane City Council's Active School Travel program is designed to educate and motivate students, parents/ carers and teachers to actively travel to school, reducing traffic in and around school areas. Active School Travel promotes sustainable and healthy travel modes such as walking, cycling, scootering, carpooling and using public transport.



Eagle Junction SS joined the Active School Travel program in 2020. As a school community, we encourage all parents/ carers to support their children to actively travel to school to reduce traffic congestion around the school. Each Wednesday, we encourage students to walk, ride, scooter, carpool or use public transport.

The Active School Travel program has been very successful at Eagle Junction State School, with our school winning Active School Travel School of the Year 2021.

Grounds and Facilities



Eagle Junction is bordered by Roseby Avenue and Bayview Terrace. The main entrance to the school and the administration block is located on Roseby Avenue. The school campus includes several classroom blocks, an administration building, staff room, library, activities hall, music and instrumental rooms.

The outdoor learning environment includes a large oval, three playgrounds, 25 metre heated swimming pool, tennis court, beautiful gardens and covered eating areas.

The Uniform Shop is located below the administration building in A block. The tuckshop is located below E block.

All classrooms and the school hall are air conditioned, thanks to generous funding from the P and C.

Use of school grounds

Permission must be obtained from the school office before any use of school grounds or facilities. School facilities are available for hire, but there is limited availability. Please contact the Business Manager for further information on 3637 1111.

In addition:

- Roller blades/skate boards and electric scooters / bikes are not allowed in the school grounds.
- Bikes or scooters are not to be ridden in the school grounds including on the bitumen areas nor under the school buildings.
- Only 'quiet' games e.g. handball may be played under the school buildings.
- Dogs are not allowed into the school grounds at any time with the exception of assistance dogs. Appropriate action will be taken to remove any such dog.
- While the school maintains authority over the users of the school grounds and endeavours to ensure a safe environment, users of the grounds and facilities do so at their own risk. It is also requested that all users adopt a 'school watch' attitude and report any suspicious incidents to the police on 13 1788.
- The school premises are monitored by closed circuit television (CCTV) for the safety of students, educational resources and facilities.



School Songs and War Cries

The Navy and the Blue

Eagle Junction School stood proud and tall
Before Queensland was a State
Her students wore her colours well
Through times of peace and fate
And from these years of pain and toil
And as our Nation grew
Many of those who made their mark
Wore the Navy and the Blue

*The Navy and the Blue...The Navy and the Blue
Many children through the years wore the Navy and the Blue*

And still today we do retain
Traditions once held dear
Which hold some meaning for us all
As they did in yesteryear
We look with faith and joy and hope
To that which might come true
For those of us who wear with pride
The Navy and the Blue

*The Navy and the Blue ... The Navy and the Blue
Many children through the years wore the Navy and the Blue*

(15 beats instrumental)
The Navy and the Blue

Duntroon

Thunder, thunder, thunderation,
We're the Duntroon generation
When we fight with determination
We create a great sensation
D - U - N - T - R - O - O - N
Duntroon!!!

Creswell

1, 2, Who do you think is brave and bold
Here we come all dressed in gold
Make you tremble, shiver and shake
Creswell, Creswell, is the name we take
C - R - E - S - W - E - L - L
Creswell!!!

We are the future

Our Eagle Junction always
Bring your truths to mind
With "Honour Before Honours"
As a lesson to mankind
*We are the future
Help us to become
Strong and true - The best for you
And the hope for years to come*

Our Eagle Junction you have
Taught us we should try
To win the race - To lose with grace
To keep our standards high
*We are the future
Help us to become
Strong and true - The best for you
And the hope for years to come
And the hope for years to come*

Cook

Rika raka, rika raka, ra, ra, ra
Cook, Cook, the best by far
We score the most
More than the rest
Cook, Cook, Cook,
Is the best, best, best,
C - O - O - K



Map



Appendix 1

Eagle Junction State School Student Dress Code and Uniform

Our Student Dress Code consists of an agreed standard and items of clothing that form our school uniform. Both the school and the Parents and Citizens' Association support the view that all children will wear the correct uniform and expect that parents enrol their children at this school on the understanding that the full uniform will be worn at all times. The complete school uniform (excluding shoes) is available at our Uniform Shop - the Tartan Trader.

A Student Dress Code is supported because:

- it promotes a safe environment for learning by enabling ready identification of students and non-students of the school.
- it promotes an effective teaching and learning environment by eliminating the distraction of competition in dress and fashion at the school.
- it promotes a supportive environment at the school by fostering a sense of belonging.
- it fosters mutual respect among individuals at the school by minimizing visible evidence of economic or social differences.

[Student Dress Code Procedure](#)

The Tartan Trader

The Parents and Citizens' Association run a uniform shop, The Tartan Trader, located under the Administration Office. The P & C Uniform Shop Coordinator organises the sale of new and second-hand uniforms from the Tartan Trader. The Tartan Trader is open during term time on Tuesday 8:00 - 9:00am. Uniform orders may also be placed online through Munch Monitor.

Formal uniform

Summer

- Navy Unisex style shorts/skort worn with Tartan school shirt
- White short socks/EJ ankle socks to be worn with **black** school shoes or black joggers
- Suitable navy blue sandals (covered toe) may be worn in summer months
- Navy and pale blue Tartan dropped waisted dress



Winter

- Navy zip front jacket with embroidered school emblem
- Sleeveless zip front fleece vest with embroidered school emblem
- Plain navy tracksuit pants* may be worn instead of Unisex shorts
- Navy blue tights may be worn under Tartan dress or skort
- *Navy tracksuit pants are not available from the Tartan Trader



Prep

- Navy Unisex style shorts or skort worn with pale blue polo shirt with printed school emblem
- White short socks/EJ ankle socks to be worn with **black** school shoes or black joggers. Velcro fastenings are preferred
- Suitable navy blue sandals (covered toe) may be worn in summer months



Year 6

The Year 6 Senior Shirt and Jersey is organised by the Year 6 parent group

- Year 6 Polo shirt may be worn as an alternative to standard uniform on days agreed to by Year 6 teachers and students
- Year 6 Jersey may be worn as an alternative to the school jacket in winter months
- These items are not to be worn on designated formal dress occasions

Sports uniform

PE lessons

- Pale blue Polo T-Shirt with printed school emblem, worn with navy Unisex style shorts or skort

Sports Houses

- For House Athletics and Swimming Carnivals - 'house' coloured shirts (available at Uniform Shop) or plain blue, yellow, red t-shirt
- Sports House shirts can be worn on Fridays

Hat

- Navy blue, broad brimmed cloth hat to be worn for all outdoor activities

Footwear

- Suitable **black** sports shoe/jogger worn with white short socks/EJ ankle socks
- Please note - coloured sports shoes are not a part of our uniform

School Bag

- Navy backpack style school bags with EJ emblem are available from the Uniform Shop in Medium and Large sizes (this is an optional item)

Hair, Jewellery, Make-Up

- Hair is to remain its natural colour
- Students are encouraged to wear hair neatly and pulled off the face if shoulder length or longer
- Hair accessories may be blue or school tartan only
- Watches, sleepers or studs may be worn. No other jewellery is permitted
- Makeup of any kind is not permitted
- Nail-polish is not permitted

