



## ICT Agreement

Dear Parents / Carers

We ask that as a family, you read and discuss the following guidelines and conditions of use, for using ICT at school.

These guidelines have been developed to ensure that you and your child understand their responsibilities when using laptops, iPads and the Internet as tools for learning in our school. This form will need to be signed before students can begin using ICT in their learning journey.

### EJSS GUIDELINES

- School computers and mobile devices must be used under the supervision of a staff member or an authorised adult.
- Students must only use **their** username and password to log on to computers or school programs such as Reading Eggs, Matific, Typing Tournament etc.
- Students are to only use programs and apps as instructed by staff members or authorised adults.
- Students are to only use the internet for tasks as directed by supervising teachers or authorised adults.
- Students must only use school email accounts for emails relating to learning.
- The Internet must not be used to offend others or to search for inappropriate, illegal, dangerous or offensive material.
- Students must not reveal personal details or the details of fellow students when on the Internet.
- Students are to report any irresponsible activities to adult supervisors immediately.
- Students are to report any technical problems encountered with hardware and/or peripheral devices to adult supervisors.
- Food and drink are not permitted near computers or mobile devices.
- Parents and students are encouraged to go online to [www.esafety.gov.au](http://www.esafety.gov.au) to gain further information about how to be cyber safe.
- Students are discouraged from bringing mobile phones to school. The main communication pathway remains through direct contact with the school office. It is recognised that in some circumstances, students may need to bring mobile phones to school. However, these mobile phones are not to be used within school hours, except in emergency situations and with the permission of a staff member. Students must take personal responsibility for their mobile phone.
- Other electronic equipment must not be brought to school unless formally requested by class teachers for school use.
- All behaviour related to the use of ICT complies with the policy described in the Eagle Junction State School Student Code of Conduct.
- Students must follow the school rules by being **Respectful, Responsible, Safe, Resilient and Confident** when using ICT.

Yours Sincerely

Adam Mathewson  
Principal



### EAGLE JUNCTION STATE SCHOOL ICT AGREEMENT

I will follow the **Eagle Junction State School ICT Agreement** in accordance with these guidelines and classroom rules at all times. I understand that if the school decides I have broken these rules, disciplinary action in accordance with the School's Student Code of Conduct may result. This may include loss of my computer or mobile device/ Internet access for some time.

Student's Name: \_\_\_\_\_ Date: \_\_\_\_\_

Student's Signature: \_\_\_\_\_ Parent / Guardian's Signature: \_\_\_\_\_